

# COUNCIL MEETING

Wednesday, 18th November,  
2020  
at 2.00 pm

Virtual Meeting - Please Note:

A link to this meeting will be available on Southampton City Council's website at least 24hrs before the meeting

**This meeting is open to the public**

## **Members of the Council**

The Mayor – Chair

The Sheriff – Vice-chair

Leader of the Council

Members of the Council (See overleaf)

## **Contacts**

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<b>WARD</b>	<b>COUNCILLOR</b>	<b>WARD</b>	<b>COUNCILLOR</b>
<b>Bargate</b>	Bogle Noon Dr Paffey	<b>Millbrook</b>	G Galton S Galton Taggart
<b>Bassett</b>	Hannides B Harris L Harris	<b>Peartree</b>	Bell Houghton Keogh
<b>Bevois</b>	Barnes-Andrews Kataria Rayment	<b>Portswood</b>	Cooper Mitchell Savage
<b>Bitterne</b>	Murphy Prior Streets	<b>Redbridge</b>	McEwing Spicer Whitbread
<b>Bitterne Park</b>	Fuller Harwood White	<b>Shirley</b>	Chaloner Coombs Kaur
<b>Coxford</b>	Professor Margetts Renyard T Thomas	<b>Sholing</b>	J Baillie Guthrie Vaughan
<b>Freemantle</b>	Leggett Shields Windle	<b>Swaythling</b>	Bunday Fielker Mintoff
<b>Harefield</b>	P Baillie Fitzhenry Laurent	<b>Woolston</b>	Mrs Blatchford Hammond Payne

## **PUBLIC INFORMATION**

### **Role of the Council**

The Council comprises all 48 Councillors. The Council normally meets six times a year including the annual meeting, at which the Mayor and the Council Leader are elected and committees and sub-committees are appointed, and the budget meeting, at which the Council Tax is set for the following year.

The Council approves the policy framework, which is a series of plans and strategies recommended by the Executive, which set out the key policies and programmes for the main services provided by the Council. It receives a summary report of decisions made by the Executive, and reports on specific issues raised by the Overview and Scrutiny Management Committee. The Council also considers questions and motions submitted by Council Members on matters for which the Council has a responsibility or which affect the City.

## **PUBLIC INVOLVEMENT**

**Questions:-** People who live or work in the City may ask questions of the Mayor, Chairs of Committees and Members of the Executive. (See the Council's Constitution ref Part 4 Council Procedure Rules 10.8)

**Petitions:-** At a meeting of the Council any Member or member of the public may present a petition which is submitted in accordance with the Council's scheme for handling petitions. Petitions containing more than 1,500 signatures (qualifying) will be debated at a Council meeting. (See the Council's Constitution ref Part 4 Council Procedure Rules 10.1)

**Representations:-** At the discretion of the Mayor, members of the public may address the Council on any report included on the agenda in which they have a relevant interest. Any member of the public wishing to address the meeting should advise the Democratic Support Officer (DSO) whose contact details are on the front sheet of the agenda.

**Deputations:-** A deputation of up to three people can apply to address the Council. A deputation may include the presentation of a petition. (See the Council's Constitution ref Part 4 Council Procedure Rules 10.7)

## **MEETING INFORMATION**

**Use of Social Media:-** The Council supports the video or audio recording of meetings open to the public, for either live or subsequent broadcast. However, if, in the Chair's opinion, a person filming or recording a meeting or taking photographs is interrupting proceedings or causing a disturbance, under the Council's Standing Orders the person can be ordered to stop their activity, or to leave the meeting. By entering the meeting room you are consenting to being recorded and to the use of those images and recordings for broadcasting and or/training purposes. The meeting may be recorded by the press or members of the public.

Any person or organisation filming, recording or broadcasting any meeting of the Council is responsible for any claims or other liability resulting from them doing so.

Details of the Council's Guidance on the recording of meetings is available on the Council's website.

**Mobile Telephones** – Please switch your mobile telephones to silent whilst in the meeting.

Southampton: Corporate Plan 2020-2025 sets out the four key outcomes:

- Communities, culture & homes - Celebrating the diversity of cultures within Southampton; enhancing our cultural and historical offer and using these to help transform our communities.
- Green City - Providing a sustainable, clean, healthy and safe environment for everyone. Nurturing green spaces and embracing our waterfront.
- Place shaping - Delivering a city for future generations. Using data, insight and vision to meet the current and future needs of the city.
- Wellbeing - Start well, live well, age well, die well; working with other partners and other services to make sure that customers get the right help at the right time

**Access** – Access is available for disabled people. Please contact the Council Administrator who will help to make any necessary arrangements

**Smoking policy** – The Council operates a no-smoking policy in all civic buildings

**Fire Procedure** – In the event of a fire or other emergency, a continuous alarm will sound and you will be advised by Council officers what action to take.

Proposed dates of meetings	
2020	2021
15 July	24 February (Budget)
16 September	17 March
18 November	19 May (AGM)

### **CONDUCT OF MEETING**

#### **FUNCTIONS OF THE COUNCIL**

The functions of the Council are set out in Article 4 of Part 2 of the Constitution

#### **RULES OF PROCEDURE**

The meeting is governed by the Council Procedure Rules as set out in Part 4 of the Constitution.

#### **BUSINESS TO BE DISCUSSED**

Only those items listed on the attached agenda may be considered at this meeting.

#### **QUORUM**

The minimum number of appointed Members required to be in attendance to hold the meeting is 16.

### **DISCLOSURE OF INTERESTS**

Members are required to disclose, in accordance with the Members' Code of Conduct, **both** the existence **and** nature of any "Disclosable Pecuniary Interest" or "Other Interest" they may have in relation to matters for consideration on this Agenda.

#### **DISCLOSABLE PECUNIARY INTERESTS**

A Member must regard himself or herself as having a Disclosable Pecuniary Interest in any matter that they or their spouse, partner, a person they are living with as husband or wife, or a person with whom they are living as if they were a civil partner in relation to:

- (i) Any employment, office, trade, profession or vocation carried on for profit or gain.
- (ii) Sponsorship: Any payment or provision of any other financial benefit (other than from Southampton City Council) made or provided within the relevant period in respect of any expense incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
- (iii) Any contract which is made between you / your spouse etc (or a body in which the you / your spouse etc has a beneficial interest) and Southampton City Council under which goods or services are to be provided or works are to be executed, and which has not been fully discharged.
- (iv) Any beneficial interest in land which is within the area of Southampton.
- (v) Any license (held alone or jointly with others) to occupy land in the area of Southampton for a month or longer.
- (vi) Any tenancy where (to your knowledge) the landlord is Southampton City Council and the tenant is a body in which you / your spouse etc has a beneficial interests.
- (vii) Any beneficial interest in securities of a body where that body (to your knowledge) has a place of business or land in the area of Southampton, and either:
  - a) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body, or
  - b) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you / your spouse etc has a beneficial interest that exceeds one hundredth of the total issued share capital of that class.

### **Other Interests**

A Member must regard himself or herself as having an, 'Other Interest' in any membership of, or occupation of a position of general control or management in:

Any body to which they have been appointed or nominated by Southampton City Council

Any public authority or body exercising functions of a public nature

Any body directed to charitable purposes

Any body whose principal purpose includes the influence of public opinion or policy

### **Principles of Decision Making**

All decisions of the Council will be made in accordance with the following principles:-

- proportionality (i.e. the action must be proportionate to the desired outcome);
- due consultation and the taking of professional advice from officers;
- respect for human rights;
- a presumption in favour of openness, accountability and transparency;
- setting out what options have been considered;
- setting out reasons for the decision; and
- clarity of aims and desired outcomes.

In exercising discretion, the decision maker must:

- understand the law that regulates the decision making power and gives effect to it. The decision-maker must direct itself properly in law;
- take into account all relevant matters (those matters which the law requires the authority as a matter of legal obligation to take into account);
- leave out of account irrelevant considerations;
- act for a proper purpose, exercising its powers for the public good;
- not reach a decision which no authority acting reasonably could reach, (also known as the "rationality" or "taking leave of your senses" principle);
- comply with the rule that local government finance is to be conducted on an annual basis. Save to the extent authorised by Parliament, 'live now, pay later' and forward funding are unlawful; and
- act with procedural propriety in accordance with the rules of fairness.

Richard Ivory  
Service Director, Legal and Business Operations  
Civic Centre, Southampton, SO14 7LY

Tuesday, 10 November 2020

**TO: ALL MEMBERS OF THE SOUTHAMPTON CITY COUNCIL**

You are hereby summoned to attend a meeting of the COUNCIL to be held on WEDNESDAY, 18TH NOVEMBER, 2020 virtually via Microsoft Teams at 2:00pm when the following business is proposed to be transacted:-

**1 APOLOGIES**

To receive any apologies.

**2 MINUTES (Pages 1 - 14)**

To authorise the signing of the minutes of the Council Meeting held on 16<sup>th</sup> September, 2020, attached.

**3 ANNOUNCEMENTS FROM THE MAYOR AND LEADER**

Matters especially brought forward by the Mayor and the Leader.

**4 DEPUTATIONS, PETITIONS AND PUBLIC QUESTIONS**

To receive any requests for Deputations, Presentation of Petitions or Public Questions.

**5 EXECUTIVE BUSINESS REPORT (Pages 15 - 22)**

Report of the Leader of the Council outlining business undertaken by the Executive since September 2020

**6 MOTIONS**

(a) Proposed by Councillor Fitzhenry

This Council calls on the Labour Executive to suspend all parking charges across our city centre and district centre car parks until spring 2021, to help protect local jobs and to support our cities businesses, key workers and residents.

(b) Proposed by Councillor Fitzhenry

A successful city needs visible and accountable political leadership, as such this Council regrets the lack of political leadership from the current Executive.

Council calls on the current Labour Executive to start taking proper accountability for its decision making and the impacts of its decisions, especially now at a time when people in our City and our staff need strong and accountable political

leadership and support.

(c) Proposed by Councillor Professor Margetts

“The Southampton City Council calls on the UK government to join with us to end holiday hunger. We call on the government to commit to fully fund holiday food provision for every child on free school meals in Southampton for the next three years. Further, we call on the government to support the development of a longer term plan to ensure that every child in Southampton is food secure.

We call on the government to develop and fund a long-term approach so that all children are well fed throughout the year, including during school holidays.

We welcome the recent u-turn by the government to fund holiday food provision. We regret that this decision came after the recent October half term holiday, that put our children at risk of hunger. During the recent half term break in October Southampton City Council, together with local community groups, restaurants and other groups, stepped up to ensure every child on free school meals in the city had access to food during the holiday. The people of Southampton showed that they will not stand by while children go hungry, but this ad hoc approach it is not a sustainable way to ensure food security for all our children.

Now is the time to address long term food insecurity in Southampton. Over 9000 children now depend on free school meals, and family use of food banks has been rising sharply over recent years. This will only get worse as the effects of Covid-19 on job losses and loss of family income increase. Food security is a fundamental human right, no child should go to bed hungry. This is bad for them in the short and long term and our children deserve the best possible start in life.

(d) Proposed by Cllr Keogh

This Council is both alarmed and concerned at the decision of the Education Skills Funding Agency (ESFA) to withdrawn its financial support for the proposed merger of Southampton City College and Itchen College.

This decision, that the ESFA had previously been in support of, will only cause continued anxiety and uncertainty for the staff and students of Southampton’s three FE institutions and City College in particular. This is now the third merger proposal that has rejected in recent years for City College.

This Council calls on the Cabinet member for Children and Learning to write to the Secretary of State for Education requesting that the future of FE provision in the City of Southampton is given the most urgent of attention and priority and a viable solution to the current issue is found as quickly as possible and that the Government guarantees to provide the necessary finance and support.

Young people are being disadvantaged as a result of funding issues in this sector and the current Covid pandemic has only highlighted that challenges faced by the three FE institutions in the City.

We all want the very best of facilities, structures and opportunities for our young people in this City. It is further the intention of this Council that this letter is signed by the leaders of both parties in the Council and the City's three MP's.

(e) Proposed by Cllr Hammond

This Council recognises that the democratic process is sacrosanct, and elections held in Southampton must be free, fair and easy to participate in.

The upcoming local election (May 2021) will be like no other. Set during the worst global pandemic in nearly 100 years, it will require changes to proceed safely. Council believes that our residents must be able to safely participate in our local democracy.

Although we recognise that there are different ways to vote, the most convenient way is to register for a postal vote and vote at home. Whilst we do publicise this option, it is not widely known that Postal Voting is available to anyone who requests it and take-up is currently 15% of the electorate.

Council resolves that it enhances its publicity around postal voting and continues its work with the Electoral Commission on the national campaign to raise awareness.

Furthermore, due to the extraordinary circumstances, Council calls on the Government and the Electoral Commission to consider an opt-out system of mass postal voting, as an interim measure, helping to ensure that everyone who wishes to vote can do so. Those that wish to vote in person and not by post, would still be able to do so at a polling station.

## **7 QUESTIONS FROM MEMBERS TO THE CHAIRS OF COMMITTEES OR THE MAYOR**

To consider any question of which notice has been given under Council Procedure Rule 11.2.

## **8 APPOINTMENTS TO COMMITTEES, SUB-COMMITTEES AND OTHER BODIES**

To deal with any appointments to Committees, Sub-Committees or other bodies as required.

## **9 TEMPORARY STAFF CONTRACT □ (Pages 23 - 32)**

Report of the Cabinet Member for Customer and Organisation seeking approval for the procurement of a new contract for the supply of temporary agency staff.

## **10 IT INVESTMENT PLAN (Pages 33 - 46)**

To consider the report of the Cabinet Member for Customer and Organisation, detailing the proposed IT Strategy and associated Investment Plan.



**11 STATEMENT OF LICENCING POLICY □ (Pages 47 - 96)**

Report of the Cabinet Member for Stronger Communities seeking approval of the Statement of Licensing Policy.

**12 SACRE CHANGES TO MEMBERSHIP PROPOSAL AND REVIEW (Pages 97 - 112)**

Report of the Cabinet Member for Adult Social Care seeking approval of recommended changes from SACRE to its Constitution.

**13 SOUTHAMPTON COVID SALIVA TESTING PROGRAMME (Pages 113 - 118)**

Report of the Chief Executive to note progress of the pilot phases of the saliva testing programme and the planned expansion of the programme.

**14 OVERVIEW AND SCRUTINY: ANNUAL REPORT 2019/20 (Pages 119 - 130)**

Report of the Chair of the Overview and Scrutiny Management Committee detailing the Overview and Scrutiny Annual Report 2019/20 in accordance with the Council's Constitution.



Richard Ivory  
Service Director – Legal and Business Operations